**[Your Name]**

[Your Address]

[City, State ZIP Code]

[Email Address]

[Phone Number]

[Date]

**[Recipient Name]**

[Recipient Title]

[Company Name]

[Company Address]

[City, State ZIP Code]

Dear **[Recipient Name],**

I am writing to file a legal claim for damages caused by a faulty product purchased from **[Company Name].** I bought **[Product Name and Model Number]** from **[Retail Store Name and Location]** on **[Date of Purchase]**. However, after using the product for **[length of time]**, I realized that **[explain the issue, such as it malfunctioning, causing damage to other equipment, and so on].**

I have included images and proof of purchase in this letter for your convenience. I've also saved the merchandise as proof, which your representative may inspect.

I have experienced **[explain the losses, such as repair costs, lost income, etc.]** resulting from this defective product. I am demanding that **[Company Name]** accept full responsibility for the losses caused by the faulty goods and pay me **[compensation/reimbursement]** for the cost of repairs and any additional damages incurred.

I appreciate your rapid response to this problem and hope to hear from you soon. If you want any further information or clarification, please do not hesitate to contact me.

Thank you for your time and consideration.

**Sincerely**,

**[Your Name]**

[Phone Number]

[Email Address]

**Enclosures**: [List of attachments, such as images of the damages, proof of purchase, and so on]

**Cc**: [Name of any additional people to whom the letter should be copied, such as your attorney]

**Note**: If this occurrence is significant, you should contact the Consumer Protection Agency or an attorney to help you with your claim.